



**Report Reference Number:** S/19/2

---

**To:** Scrutiny Committee  
**Date:** 4 July 2019  
**Ward(s) Affected:** All  
**Author:** Victoria Foreman, Democratic Services Officer  
**Lead Officer:** Palbinder Mann, Democratic Services Manager

---

## **Title: Scrutiny Committee Draft Annual Report 2018-19**

### **Summary:**

A Draft Annual Report 2018-19 is provided for the Committee's consideration and approval.

### **Recommendations:**

- i. To approve the Scrutiny Committee Annual Report 2018-19.**
- ii. To make any comments or suggestions as to how the format of the Committee's Annual Report could be improved for future years.**

### **Reasons for recommendation**

The Scrutiny Committee is required, under Article 6 of the Constitution, to prepare an Annual Report reviewing its work during the previous municipal year.

#### **1. Introduction and background**

- 1.1 Article 6 of the Constitution requires the Scrutiny Committee to prepare an annual report which should review its work during the previous municipal year.

#### **2. The Report**

- 2.1 A draft Annual Report 2018-19 is attached at Appendix A. This has been drafted by the 2018-19 Chair of the Committee and the Democratic Services Officer for the Committee's consideration.

2.2 The report includes:

- An introduction from the 2018-19 Chair
- A summary of the membership, role and work of the committee; and
- An appendix comprising a retrospective work programme and summary of decisions for 2018-19.

2.3 The Committee is asked to consider any amendments and approve the report.

### **3. Alternative Options Considered**

None.

## **4. Implications**

### **4.1 Legal Implications**

Effective Scrutiny arrangements form part of the governance framework of the Council.

### **4.2 Financial Implications**

Travel expenses may be incurred for Councillors attending meetings.

### **4.3 Policy and Risk Implications**

Not applicable.

### **4.4 Corporate Plan Implications**

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

### **4.5 Resource Implications**

Not applicable.

### **4.6 Other Implications**

Not applicable.

### **4.7 Equalities Impact Assessment**

Not applicable.

## **5. Conclusion**

5.1 The Committee is asked to approve the Draft Annual Report 2018-19 to comply with the requirement of Article 6 of the Constitution.

## **6. Background Documents**

None.

## **7. Appendices**

Appendix A – Scrutiny Committee Draft Annual Report 2018-19

**Contact Officer:**

Victoria Foreman  
Democratic Services Officer  
[vforeman@selby.gov.uk](mailto:vforeman@selby.gov.uk)  
01757 292046